

HR-EMPLOYMENT COURSES

The HR-Employment online library includes a variety of courses to train new employees, existing employees, and new managers on compliance related and supervisory skills. Examples include: sexual harassment prevention, inclusion and diversity, interviewing skills to managing teams to administering disciplinary action. We have your HR training covered.

- Active Shooter On-Site: What Every Employee Should Do
- Aerial Lift Safety
- Affordable Care Act: What You Need To Know
- Americans with Disabilities Act - What You Need to Know
- Americans with Disabilities Act - What Supervisors Need to Know
- Acute Respiratory Illness Pandemics - Prevention and Response
- Attendance Management - What Supervisors Need to Know
- Basic First Aid for Medical Emergencies
- Business Ethics: What Employees Need to Know
- Coaching for Superior Employee Performance: Techniques for Supervisors
- Conducting Effective Performance Appraisals
- COVID-19 and the Workplace: Housekeeping and Hygiene
- Disaster Planning - What Employees Need to Know
- Disaster Planning - What Supervisors Need to Know
- Diversity - Legal Basics for Supervisors
- Diversity for All Employees
- Drug and Alcohol Testing - What Supervisors Need to Know
- Effective Communication for All Employees Training
- Effective Meetings: How to For Supervisors
- Employment Law for Supervisors - What you Should and Shouldn't Do
- Essential HR - For Those Who Have Recently Assumed HR Responsibilities
- FLSA - What Supervisors Need to Know
- FMLA for Supervisors
- Generational Diversity
- Good Housekeeping
- Grounds for Termination - What Managers and Supervisors Need to Know
- Handling Employee Complaints
- HIPAA - What Employees Should to Know
- HIPAA - What Healthcare Employees Need to Know
- HIPAA - Your Obligations Under the Privacy Rule
- Hiring Legally
- How to Conduct New Employee Orientation
- How to Manage Challenging Employees
- How to Explain the 401(k) to your Employees
- How to Manage Military Leave
- How to Manage Time Wisely - A Guide for Employees
- How to Prevent and Respond to Bullying at Work

- Interviewing Skills for Supervisors
- Introduction to the FMLA for HR
- Introduction to OSHA and the General Duty Clause
- Job Descriptions - How to Write Them Effectively
- Measuring Job Performance - What Supervisors Need to Know
- New Employee Safety
- NLRA and Unions - What Supervisors Need to Know
- Noise and Hearing Conversation
- Office Ergonomics Training
- Office Hazards
- Office Hazards - What Supervisors Need to Know
- OSHA Inspections, Citations, and Penalties
- Pandemic Flu - How to Prevent and Respond
- Personal Protective Equipment - What Employees Need to Know
- Preventing Sexual Harassment - A Guide for Employees
- Preventing Sexual Harassment - A Guide for Supervisors
- Preventing Slips, Trips, and Falls - A Guide for Employees
- Progressive Discipline
- Preventing Workplace Violence: What Employees Need to Know
- Process Safety Management
- Recordkeeping - Injury and Illness
- Recordkeeping and Notice Requirements
- Recruiting: Interviewing Skills for Supervisors
- Reducing Turnover and Increasing Retention
- Saving Energy at Work and Beyond
- Sexual Harassment - Draw the Line
- Sexual Harassment - What Employees Need to Know
- Sexual Harassment - What Supervisors Need to Know
- Social Media and Sexual Harassment
- Strategies for Legally Avoiding Unions
- Stress Management
- Substance Abuse in the Workplace - What Employees Need to Know
- Substance Abuse in the Workplace - What Supervisors Need to Know
- Terminating Employees - The Process
- The Paperless Office - Conversation for Employees
- Time Management Skills for Employees
- Team Building for Supervisors
- Training the Trainer - Effective Techniques for Dynamic Training
- Understanding COBRA/HIPAA for Supervisors
- Understanding the Safety Data Sheet (SDS)
- Violence in the Workplace: How to Prevent and Defuse for Supervisors
- Workers Compensation - What Supervisors Need to Know
- Workplace Diversity for Supervisors
- Workplace Harassment - What Employees Need to Know
- Workplace Harassment - What Supervisors Need to Know
- Workplace Privacy - What Supervisors Need to Know
- Workplace Safety for Employees
- Workplace Security for Employees
- What You Need to Know about Identity Theft
- Workplace Diversity for Employees
- Workplace Ethics for Supervisors
- Your Guide to Personal Protective Equipment